



Improving lives THROUGH  
supports and services  
THAT FOSTER self-determination.

# Tiered Supports Value Based Payment Provider Training Data Collection

January 2023

# Agenda

- Tiered Supports Payments review
- RedCap tips
- RedCap data entry demonstration
- Data Collection Timeline
- Resources

# Tiered Supports Pay for Reporting

**Who:** Service providers offering Individualized Supported Living services who provide data on a monthly basis.

**How:** The ISL service provider completes the relevant data entry form utilizes Redcap. NOTE: Some data will be reported monthly, quarterly, and yearly. The Redcap system will remind providers which forms to fill out each month.

- Yearly: Policy and procedure documents
- Quarterly: Aggregated data reports used in data-informed PBS implementation
- Monthly: Observation and instances of implementation activities

**Systems:** Redcap



# Tiered Supports Implementation

**Who:** Service providers offering Individualized Supported Living services that have provided data on a monthly basis.

**How:** DMH or contracted reviewers will apply tool (see example in couple slides) on a quarterly basis. Reviewing will generate report for provider. Provider may also self-score using same tool to determine performance payment amount.

NOTE: detailed training is being scheduled

**Systems:** Redcap



# *REDCap Introduction*

*REDCap is an online data collection tool. A REDCap database or project is essentially just a secure website. You can bookmark the website link or add it to your browser's favorites. And you can use REDCap on any device having internet access, including tablets and smart phones.*

# Requesting User Access

Click the link or use the QR code to complete a REDCap user access request form

<https://redcap.link/dmh.vbp>



## Value Based Payments Access Request

Type of Request:

New Account ▼

\* must provide value

### Contact Information

Contact First Name:

\* must provide value

Enter first name

Contact Last Name:

\* must provide value

Enter last name

Contact Email:

\* must provide value

janedoe@email.com

Contact Job Title:

\* must provide value

Enter job title

# REDCap Tips & Tricks



After completing agency information, reporting forms will open for data entry (Yearly, Quarterly and Monthly). Some questions will be automatically skipped or appear based on provided responses.



Note: Agency information must be entered before moving forward in the reporting process.

NEW Record ID: 1859-1



<input type="checkbox"/> Data Collection Instrument	FY23	Q1	Jul	Aug	Sep	Q2	Oct	Nov
Agency Info	<input checked="" type="checkbox"/>							
Yearly Reporting	<input type="checkbox"/>							
Quarterly Reporting		<input type="checkbox"/>				<input type="checkbox"/>		
Monthly Reporting			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
DMH Reporting Review		<input type="checkbox"/>				<input type="checkbox"/>		
DMH Payment Review		<input type="checkbox"/>				<input type="checkbox"/>		



# REDCap Tips & Tricks



Note upload fields are limited to one document. If needed, documents may be combined into one file or additional upload fields may be used. These fields are located at the bottom of the reporting form.

Question: Select v ▾	Upload:  <a href="#">Upload file</a>
Question: Select v ▾	Upload:  <a href="#">Upload file</a>



**IMPORTANT:** Record must be placed in "Completed" status for submission to DMH reviewers.

<b>Form Status</b>	
<b>Complete?</b>	⊕ Complete ▾
<b>Lock this instrument?</b>	Incomplete
<small>If locked, no user will be able to modify this instrument for this record until someone with Instrument Level Lock/Unlock privileges unlocks it.</small>	Unverified
	Complete



# Resources



**Value Based Payment Website:** <https://dmh.mo.gov/developmental-disabilities/value-based-payments>

**Incentive Table:** <https://dmh.mo.gov/media/pdf/vbp-incentive-table>

**Incentive Questions/Responses:**  
<https://dmh.mo.gov/media/pdf/vbp-questions-and-responses>

## **REDCap Overview:**

[https://redcap.vanderbilt.edu/consortium/videoplayer.php?video=redcap\\_overview\\_brief02.flv&title=Brief+Overview+of+REDCap+%285+min%29&text=This+quick+5-minute+video+gives+a+quick+run-down+of+what+REDCap+is+and+what+it+can+do.&referrer=REDCAP\\_PUBLIC](https://redcap.vanderbilt.edu/consortium/videoplayer.php?video=redcap_overview_brief02.flv&title=Brief+Overview+of+REDCap+%285+min%29&text=This+quick+5-minute+video+gives+a+quick+run-down+of+what+REDCap+is+and+what+it+can+do.&referrer=REDCAP_PUBLIC)

## **REDCap Data Entry Overview:**

[https://redcap.vanderbilt.edu/consortium/videoplayer.php?video=data\\_entry\\_overview\\_02.mp4&title=An%20Overview%20of%20Basic%20Data%20Entry%20in%20REDCap&referrer=redcap.vanderbilt.edu](https://redcap.vanderbilt.edu/consortium/videoplayer.php?video=data_entry_overview_02.mp4&title=An%20Overview%20of%20Basic%20Data%20Entry%20in%20REDCap&referrer=redcap.vanderbilt.edu)

# Questions



**Emails may be submitted to the Division mailbox at [ddmail@dmh.mo.gov](mailto:ddmail@dmh.mo.gov) – with Subject Line: VBP Data Collection**