

6/16/23

**Developmental Disabilities (DD) Personal Assistant providers
Electronic Visit Verification (EVV) Memo Field REQUIRED**

Following implementation of system requirements making the use of the memo field mandatory, any applicable visits that do not meet the requirements will display in the EVV Aggregator Solution (EAS) with a status of 'Incomplete'. The Exceptions tab of the Visit Details screen will indicate "Visit Memo Requirement Not Met". This requirement will become effective August 2023.

To complete this visit and update to a Verified status, the visit must be resubmitted to EAS with a memo of appropriate length.

[VPB Information](#)

[EVV Requirement Reminders](#)

[VBP Email](#)