

3/15/24

Update

**Assessments for Non-Residential
Level of Care (LOC) Renewals**

Designated assessors are responsible for scheduling and completing all adaptive assessments for **Non-Residential LOC Renewal Assessments**. The assessor will initiate contact with the individual, informant, and/or responsible person approximately ninety (90) days prior to the LOC due date.

The Division will provide a quarterly report to each support Coordination Agency (State Support Coordination and Targeted Case Management) that contains a list of individuals scheduled to be assessed over the next three (3) months. The report will be e-mailed to each agency from the [Targeted Case Management Technical Assistance Coordinator \(TCM TAC\) Team](#) by the second work week of each quarterly report month.

Quarterly Report Month	Assessment Months
April	May - June - July
July	August - September - October
October	November - December - January
January	February - March - April

Action Requested: Upon receipt of the quarterly report, support coordinators are asked to:

- Ensure CIMOR has current contact information (phone number and e-mail) for the informant. The informant should be listed in CIMOR as the “best informant”.
- Notify the individual, informant, and/or responsible person that an updated adaptive assessment is required and a Division assessor will contact them soon to schedule a Missouri Adaptive Ability Scale (MAAS) assessment.
- Provide and/or review the [Prepare for MAAS Assessment](#) resource with the individual, informant, and/or responsible person.

The [MAAS Report](#) will be e-mailed to the support coordinator from DMH.DD.MAAS@dmh.mo.gov approximately five (5) business days after the assessment is completed.

Note: At this time, there is not an efficient way for the Division to verify an agency's dedicated MAAS Report e-mail address for Non-Residential LOC assessments. The Division will continue to explore solutions.

The Assessment Leadership Team will host a virtual office hour on **Tuesday, March 26, 2024 from 2:00 pm – 3:00 pm**. Support Coordinators will have an opportunity to review and ask questions about assessments for Non-Residential LOC Renewals. **Individuals must [register](#) to attend.**

Questions regarding the information outlined within this blast should be directed to the Assessment Leadership Team at DMH.DD.MAAS@dmh.mo.gov.

www.dmh.mo.gov/dd
573-751-4054

MISSOURI DEPARTMENT OF MENTAL HEALTH